

MINUTE 21 JULY 2022

Minute of Main Meeting

Kilbraur Windfarm Community Benefit Trust

held online through “Zoom” software on Thursday, 21 July 2022 at 6.00pm

Meeting hosted by VGS/Treasurer of the Kilbraur Windfarm Community Benefit Trust

PRESENT	George Gunn, Iain Miller, Margaret Mackintosh, Liz Allan, Alison Cameron
OFFICERS	Christine Ross (VGS/Treasurer), Linda Robichaud (Secretary)
APOLOGIES	Erin Murchie (Falck Renewables), Frank Roach, Cllr Jim McGillivray, Cllr Richard Gale
OBSERVERS	

		ACTION
1.0	WELCOME AND APOLOGIES George Gunn welcomed everyone to the meeting and thanked Frank Roach for his tenure as Chair of the Trust. Apologies had been received from Erin Murchie, Frank Roach, Cllr Jim McGillivray and Cllr Richard Gale.	
2.0	DECLARATION OF INTEREST It was agreed that any declaration of interest should be made at the appropriate time during the meeting.	
3.0	MINUTES	
3.1	25 April 2022 George Gunn asked for any comments concerning the minute. As no further comments were forthcoming the minute was then approved as an accurate record having been proposed by Iain Miller and seconded by Liz Allan.	
3.2	9 June 2022 George Gunn asked for any comments concerning the minute. As no further comments were forthcoming the minute was then approved as an accurate record having been proposed by Iain Miller and seconded by Margaret Macintosh.	
3.3	30 June 2022 George Gunn asked for any comments concerning the minute.	

MINUTE 21 JULY 2022

	As no further comments were forthcoming the minute was then approved as an accurate record having been proposed by Iain Miller and seconded by Margaret Macintosh.	
4.0	GOLSPIE COMMUNITY COUNCIL AGM	
	<p>Update on appointed Trustees Iain Miller stated that at the Golspie Community Council AGM, both he and Alison Cameron had been proposed and seconded as continuing Trustees for the Kilbraur Windfarm CBT representing Golspie.</p> <p>Iain Miller also stated that when the minutes of the Golspie Community Council AGM had been approved IM would forward a copy to the Secretary of the Trust.</p>	
5.0	ROTATION OF POSITION OF VICE-CHAIR The rotation of the position of vice-chair now fell to a Trustee from Golspie.GG proposed Iain Miller as vice-chair. This was seconded by Alison Cameron. Iain Miller was duly appointed vice-chair.	
6.0	GOVERNANCE	
6.1	<p>Path Maintenance Grants</p> <p>Paper KT22-18 had been circulated prior to the meeting. This provided a draft application form and a draft advert for a Path Maintenance Grant.</p> <p>Following discussion it was decided that an extra sentence should be added to the draft advert: "Please note that all members of the community should be able to access the land at all times."</p> <p>On the application form it stated that the Secretary should be contacted if advice on the completing the form was required. It was decided that if the Secretary received a query outwith a general administrative nature then the details of the person making the query would be passed to a relevant local Trustee to be answered.</p>	
6.2	<p>Training Grants (Employment Support Grant) Paper KT22-19 had been circulated prior to the meeting. This provided a draft application form.</p> <p>Following discussion regarding the viability of an employed person applying for a grant it was decided that an extra question should be included on the form which would ask why the applicant specifically required funding from the Kilbraur Windfarm CBT. It was further decided that any such application would be dealt with on a case by case basis.</p> <p>If a query was received by the Secretary regarding the form then the details of the potential applicant would be passed on to a relevant Trustee.</p>	

MINUTE 21 JULY 2022

6.3	<p>Interim claim form</p> <p>CR began the discussion by saying that sometimes, for varying reasons, an organisation will make a partial claim or interim claim for a project. CR felt that in such circumstances a new form should be generated and state that in such cases either 80% of the final total project cost will be awarded or 80% of the original project cost – whichever amount is smaller. It was agreed that a new form should be generated.</p> <p>CR also felt that the current positive outcome letter should reflect the above. It was decided that the letter should be changed.</p>	
6.4	<p>Microgrants – IM re accounts</p> <p>IM stated that the Trustees need to know to what purpose the microgrants are being used.</p> <p>IM then said that going forward we need to know what our money is being used for and that this will enable the Trust to know what “top up” is due.</p>	
7.0	<p>TREASURER'S REPORT</p>	
7.1	<p>The Treasurer had circulated a financial report prior to the meeting.</p> <p>The Treasurer then asked what the Trustees would like to do with the funds held in the savings account. Following discussion it was proposed by Iain Miller that the funds should go into the Bank of Scotland for one year. The proposal was seconded by Margaret Macintosh.</p> <p>The Treasurer also informed the Trustees that information had been received from Golspie Community Council regarding Microgrant expenditure.</p>	
8.0	<p>APPLICATIONS RECEIVED WITH CLOSING DATE END OF MAY 2022</p>	
8.1	<p>Application reference: 2022/23/005</p> <p>Submitted by: Golspie Stafford FC Amount requested: £2,291.74</p> <p>It was noted that a previous application had been submitted by Golspie Stafford FC: application ref: 2015/16/009 for mobile goal posts and clothing to a value of £4,959.25. The club was asked to resubmit their application which became application ref: 2015/16/016.</p> <p>George Gunn gave a brief summary of the application. Golspie Stafford FC aim to encourage the playing and development of the game of football within Golspie and the surrounding area. They now require funding to purchase pitch liner, training equipment and footballs.</p> <p>The Secretary had requested further information from Golspie Stafford FC but as yet nothing had been received. IM stated that he had tried to contact the relevant people at the club but both were unwell. IM had also asked if there was another person whom he could contact at the Club. However, that person was uncontactable as they were currently offshore.</p>	

MINUTE 21 JULY 2022

8.2	<p>Application reference: 2022/23/006 Submitted by: Go Golspie Development Trust Amount requested: £10,000</p> <p>It was noted that applications had previously been submitted by the Go Golspie Development Trust. These were:</p> <ol style="list-style-type: none"> 1. Application ref: 2021/22/009 to cover the ongoing core costs for the organisation for a period of two years allowing Go Golspie to get back on its feet and resume its main activities, reintroduce their income streams, increase their income opportunities and build their reserves back up. £6,704 awarded, covering one year. 2. Application ref: 2020/21/008 Purchase of a sit and ride lawn mower for use as a community asset and to be available to volunteers of go Golspie to ensure that the grass in and around the village is well maintained. £2,549 requested. No award made as no reply to outcome letter requesting further details. 3. Application ref: 2016/17/007 for funding the gap for a community development plan. £4352 requested. Conditions attached to obtain award. 4. Application ref: 2017/18/026 for funding towards the provision of a community bus. £5,674 requested. After further correspondence £5,000 was awarded. <p>George Gunn gave a brief summary of the application: Go Golspie is involved in the advancement of citizenship or community development (including rural or urban regeneration). They now require funding for running costs.</p> <p>Following discussion it was proposed that the application be declined. The proposal was supported unanimously.</p>	
8.3	<p>Application reference: 2022/23/007 Submitted by: Move it Monster Plus Amount requested: £4900.10</p> <p>It was noted that previous applications had been submitted by MiM:</p> <ol style="list-style-type: none"> 1. Application ref: 2020/21/005 for funding of pilot scheme to give children currently attending (MiM) the opportunity to engage with new 	

MINUTE 21 JULY 2022

	<p>teachers and pupil support assistants in MiM format. An award of £2,208 was made.</p> <p>2. Application ref: 2019/20/026. Funds required towards reduction in costs for parents whose children attend the Move it Monster after school activities club for autistic/ASN children. An award of £1,500 was made.</p> <p>George Gunn gave a brief summary of the application. The aim of this group is to offer various opportunities for additional support needs children and those experiencing stress, anxiety or finding they are struggling to cope. MiM Plus now require funding for swimming sessions over the winter months.</p> <p>Following discussion it was proposed that a grant of £1955.10 be awarded to the Move it Monster Plus Club. This would cover £266 for the community bus and £1689.10 for the swimming pool hire. The proposal was supported unanimously.</p>	
8.4	<p>Application reference: 2022/23/008 Submitted by: Golspie Bowling Club Amount requested: £2,260</p> <p>It was noted that previous applications had been submitted by the Golspie Bowling Club:</p> <ol style="list-style-type: none"> 1. Application ref: 2020/21/004 for replacement of existing columns with overhead floodlights. An award of £10,000 was made. 2. Application ref: 2018/19/004 for purchase of a new mower and attachments. An award of £7,250 was made. 3. Application ref: 2016/17/017 for removal of trees from side of bowling green. An award of £3,120 was made. 4. Application ref: 2014/15/004 for £3,000 for raising edges of the green. An award was made for lesser of either £3,000 or 50% of total project cost. 5. Application ref: 2011/12/006. An award of £3,240 was made. <p>George Gunn gave a brief summary of the application. The Golspie Bowling Club aim to foster, develop, and preserve the game of bowls for the benefit of the residents of and visitors to Golspie. They now require funding to purchase outdoor seating.</p>	

MINUTE 21 JULY 2022

	<p>Following discussion it was proposed that an award of £2,260 be awarded. The proposal was supported unanimously.</p>	
8.5	<p>Application reference: 2022/23/009 Submitted by: East Sutherland Swimming Club Amount requested: £582</p> <p>It was noted that a previous application ha been submitted by the Club: Application ref:2010/11/019 for fins, training, medals etc. An award of £1,026.71 specifically for equipment and prizes was made.</p> <p>George Gunn gave a brief summary of the application: the club exists for the advancement of the physical education of all, and especially young people, through the medium of and the promotion of the teaching, learning and practice of swimming; and the promotion of community participation in healthy recreation, by providing club sessions for swimming in a safe, supported environment. They now require funding to purchase hand paddles, finger paddles and fins.</p> <p>Following discussion it was decided as a substantial amount of information was missing from the application, that any decision was deferred until all relevant information had been gathered. It was noted that the Treasurer was in a position to assist with the club's accounting information and OSCR obligations.</p>	
8.6	<p>Application reference: 2022/23/010 Submitted by: Pittentrail Recreation Hall Committee Amount requested: £3,661.20</p> <p>George Gunn gave a brief summary of the application: included in the aims of the committee are the advancement of citizenship or community development. They now require funding for the replacement of the electric distribution board and replacement of rear, side safety door.</p> <p>Following discussion it was proposed that an award of £2,260 be made. The proposal was supported unanimously.</p>	
9.0	UPDATE ON OUTSTANDING REQUESTS FOR INFORMATION	
9.1	<p>East Sutherland Canoe Club (ESCC) Application ref: 2021/22/018</p> <p>The Secretary reported that no confirmation of matched funding had, has yet, been received.</p>	
9.2	Golspie Heritage Society	

MINUTE 21 JULY 2022

	<p>Application ref: 2022/23/011</p> <p>Following discussion it was decided that the Secretary would write to the Society to clarify some figures - the accounts stated that there was a donation (income) of £4,100 for the Battle of the Littleferry. The accounts also state that there was expenditure of £3011.68 for the project. The trustees were wondering if you could clarify the "gap" in the figures.</p> <p>Also, could you please resend the accounting information as either a scan (email attachment) – VGS in Golspie could provide this service for you or you could photocopy the information and post it to our PO Box. The formatting of the email you sent presents a problem in our outlook email.</p>	
9.3	<p>Clyne Heritage Society</p> <p>Following discussion it was decided that the Secretary should write to the Society requesting a date as to when the project will start. This would allow the Trustees to allow an appropriate extension to their application.</p>	
10.0	<p>DATE OF NEXT MEETING</p> <p>This is to be confirmed.</p>	
11.0	<p>ADVERT FOR CLOSING DATE OF APPLICATIONS FOR END OF NOVEMBER 2022</p> <p>The advert was approved and the Chair reminded everyone that any "good news" stories regarding projects the Trust is supporting should be forwarded to Jenny Macpherson who deals with the PR for Falck Renewables.</p>	
12.0	<p>AOCB</p>	
12.1	<p>Contract of Secretary</p> <p>It was decided that the subject of the contract of the Secretary would be discussed at the next full meeting.</p>	
12.2	<p>Golspie Primary School Parent Council</p> <p>Iain Miller raised the subject of the award of £7,771 to the Golspie Primary School parent Council. He stated he had rung the group and had found out that the Trim Trail is being installed in August 2022 at the price agreed. The price for the benches has, however, doubled.</p>	
13.0	<p>AGENDA ITEMS FOR NEXT MEETING</p> <p>No items were forthcoming.</p>	
	<p>There being no further business the meeting closed at 19.15</p>	

MINUTE
21 JULY 2022