

# MINUTE 19 JULY 2021

**Minute of meeting of Kilbraur Windfarm Community Benefit Trust  
held online through “Zoom” software on Wednesday, 19 July 2021 at 7.00pm  
Meeting hosted by VGS/Treasurer of the Kilbraur Windfarm Community Benefit Trust**

<b>PRESENT</b>	Iain Miller, Linda Robichaud (Secretary), Christine Ross (VGS/Treasurer), Frank Roach (Chair), Liz Allan
<b>APOLOGIES</b>	Mary Nicol
<b>OBSERVERS</b>	Erin Murchie (Falck Renewables), Cllr Jim McGillivray, Cllr Deirdre Mackay

ITEM	ACTION
1.0 <b>WELCOME AND APOLOGIES</b>	
1.1 Frank Roach welcomed everyone to the meeting. Apologies had been received from Mary Nicol.	
2.0 <b>DECLARATION OF INTEREST</b>	
Trustees Frank Roach and Liz Allan both declared an interest as both were members of the Rogart Development Trust.	
Iain Miller declared an interest as he was a member of the Golspie Heritage Society and a Golspie Community Councillor.	
3.0 <b>MINUTES</b>	
3.1 <b>Minute of 16 June 2021 meeting</b> Frank Roach asked for any comments concerning the minute. As no comments were forthcoming the minute was then approved as an accurate record having been proposed by Iain Miller and seconded by Liz Allan.  At this point FR stated that he would claim back his expenditure for the web hosting. This was approved.	
3.2 <b>Record of inquorate meeting 8 July 2021</b> FR asked for any comments regarding the record of the inquorate meeting. No comments were forthcoming and the record was duly noted by the Trustees.	
4.0 <b>TREASURER'S REPORT</b>	
The Treasurer had, prior to the meeting, provided the Trustees with a comprehensive breakdown of the financial situation. This included a list of committed funds. It was noted that the Golspie Rowing Club had made their final claim.	
5.0 <b>OUTSTANDING MICROGRANT INFORMATION FROM COMMUNITY COUNCILS</b>	
FR gave his apologies for Rogart Community Council for the lack of microgrant information as it was not currently in a suitable format. FR also	

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<b>ITEM</b>		<b>ACTION</b>
	stated that when the Brora representatives on the Trust were in place it would help in obtaining the microgrant information from Brora Community Council.	
6.0	<b>GOVERNANCE REVIEW</b>	
6.1	<b>Annual Public Meeting (APM) – Date of APM 2022</b> It was decided that the next APM would be held on Monday, 23 May 2022.	
6.2	<b>All Forms of Grants Drawn from Main Fund</b> The Secretary is working with CR on this matter to reaffirm that we have clear guidelines readily available.	
6.3	<b>Website</b> It was noted that the Secretary and CR were to receive training on Wordpress from Jenny.	
6.4	<b>Updated Application Form</b> The updated application was approved, having been proposed by IM and seconded by LA.	
6.5	<b>Possible update to policy/application form regarding lease requirements</b> It was decided that no change should be made.	
6.6	<b>Policy on applications covering 2 years or more cf Go Golspie</b> IM stated that when approval for an organisation was due to run out and the project was not completed a letter from the organisation would be sent to the Trust requesting an extension.	
7.0	<b>BRORA REPRESENTATION ON TRUST</b>  The Trust still had no representation from Brora. IM had attended the Brora Community Council AGM at which it was expected the nominations would be made. IM stated that the part of the meeting, open to non-community councillors, was conducted without discussion of nominations. IM had been in touch with Russell and was told that there had been five nominations and that a vote would be taken tomorrow, 20 July 2021.  FR said that we would await the outcome of tomorrow and then organise a meeting as quickly as possible to discuss the nominations.	
8.0	<b>EXTRACT OF MINUTES OUTSTANDING FROM RCC AND GCC</b>	
	This agenda item related to the renomination of representatives to the Trust by the relevant Community Council. FR said that the extract was not available from Rogart Community Council. IM stated	

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<b>ITEM</b>		<b>ACTION</b>
	that he had forwarded the Golspie Community Council minute to the Secretary.	
9.0	<b>REVIEW OF APPLICATIONS WITH CLOSING DATE OF 28 MAY 2021</b>	
9.1	<p><b>Application reference: 2021/22/05</b>            Submitted by: A Brighter Brora            Amount requested: £3,223.60</p> <p>Following discussion it was proposed to award £3,223 less 20% i.e. £2,578.88 subject to A Brighter Brora making a suitable change to their constitution in order to comply with the grant giving policy of the Kilbraur Windfarm CBT. The proposal was supported unanimously.</p>	
9.2	<p><b>Application reference: 2021/22/06</b>            Submitted by: Brora Primary Parent Council            Amount requested: £10,000</p> <p>Following discussion it was proposed that an award of £10,000 be made. This was subject to Brora Primary Parent Council clarifying what the £10,000 would cover regarding their project; the application being in the same name as the bank account held by the organisation and information relating to the signed licence and extension to license. These points were highlighted on Paper KT21-041. The proposal was supported unanimously.</p>	
9.3	<p><b>Application reference: 2021/22/07</b>            Submitted by: Golspie Heritage Society            Amount requested: £6,807</p> <p>It was proposed that an award of £6,807 be made. The proposal was approved by a majority as IM abstained from voting as he was a member of the society.</p> <p>FR requested that MN be asked for her view on the application. The Secretary was also to find out if MN was an office bearer within the society.</p> <p>CR clarified that a conflict of interest would occur if a Trustee was an office bearer.</p>	
9.4	<p><b>Application reference: 2021/22/08</b>            Submitted by: Engaging with Activity (Brora Village Hub)            Amount requested: £10,000 (to be clarified)</p> <p>It was agreed that a decision on the application would be deferred.</p>	
9.5	<p><b>Application reference: 2021/22/09</b>            Submitted by: Go Golspie            Amount requested: £8,380 i.e. for one year</p>	

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	Following discussion it was decided that clarification was required regarding the previous award made to Go Golspie. This was, specifically, if Go Golspie had five years of expenses included in their plan. The Secretary would forward the previous application to the Trustees in order for them to compare and review it with the current application.	
9.6	<p><b>Application reference: 2021/22/010</b>            Submitted by: Golspie Community Council            Amount requested: £1,800</p> <p>Following discussion it was proposed that an award of £1,800 be made. The proposal was supported unanimously.</p>	
9.7	<p><b>Application reference: 2021/22/011</b>            Submitted by: Highland Wildcat            Amount requested: Clarification required</p> <p>Following discussion it was decided that any decision regarding this application would be deferred until the outstanding information requested had been received.</p>	
9.8	<p><b>Application reference: 2021/22/012</b>            Submitted by: Clyne Heritage Society            Amount requested: £20,000</p> <p>See item 13 below on minute.</p>	
9.9	<p><b>Application reference: 2021/22/013</b>            Submitted by: Golspie Rowing Club            Amount requested: £1,408.87</p> <p>IM stated he had been in touch with the Golspie Rowing Club and provided the following information:</p> <ul style="list-style-type: none"> <li>• that their inclusion of a request for “walkie talkies” had been made in error and was to be removed from their application.</li> <li>• that the proceeds are going to the rowing club itself</li> </ul> <p>It was proposed that an award for the full amount of £1,408.87 less £172.99 for the “walkie talkies” be made. The application total now becomes £1,235.88. The proposal was supported unanimously.</p>	
10.0	<b>REVIEW OF APPLICATIONS FOR COVID-19 FUND</b>	
	<p><b>Golspie Sutherland FC</b>            It was noted that the club had unsuccessfully tried various organisations seeking funding.</p> <p>It was decided that the application required further deliberation.</p>	

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11.0	<b>UPDATE ON OUTSTANDING APPLICATIONS</b>	
11.1	<b>SOAP - Application ref: 2020/21/016</b> It was decided that SOAP would be requested to submit a new, fresh application.	
12.0	<b>BRORA RANGERS FC – application ref: 2021/22/004.</b>  Cllr Mackay stated she was a member of Brora Rangers FC and acknowledged that she was an observer.  An email had been received from Kevin Mackay requesting feedback from the Trust as to why the club had not received an award.  It was proposed that the club should be referred to the minute of the 16 June 2021 when the decision had been made. The proposal was supported unanimously.	
13.0	<b>CLYNE HERITAGE SOCIETY</b>	
	An email had been received from Clyne Heritage Society regarding the amount for which an organisation could apply.  The Secretary would compose a letter regarding this matter which would be circulated to the Trustees.	
14.0	<b>DATE OF NEXT MEETING</b>	
	It was decided that the next meeting would be held when nominations for Trustees had been received from Brora Community Council.	
15.0	<b>AOCB</b>	
	There were no items discussed under this agenda item.	
13.0	<b>AGENDA ITEMS FOR NEXT MEETING</b>	
	- Golspie Sutherland FC	
	There being no further business the meeting closed at 20.31	