

MINUTE 19 OCTOBER 2017

**Minute of meeting of Kilbraur Windfarm Community Benefit Trust
held on Thursday, 19 October 2017
at The Golspie Heritage Centre, Golspie at 7.30pm**

PRESENT	Campbell Port, Ronnie Sim (Treasurer/Vice-chair), Iain Miller, Linda Robichaud (Secretary), Hannah Brown (Falck Renewables), Erin Hunter (Falck Renewables), Cllr Jim McGillivray, Richard Gale
APOLOGIES OBSERVERS	Cllr Deirdre Mackay, Jonathan Hedges (chair), Bob Meeres

ITEM	ACTION
1.0 WELCOME AND APOLOGIES	<p>In the absence of Jonathan Hedges, Campbell Port accepted the Chair.</p> <p>Campbell Port welcomed everyone to the meeting and introduced Erin Hunter.</p> <p>Apologies had been received from Cllr Deirdre Mackay, Jonathan Hedges (chair) and Bob Meeres.</p>
2.0 MINUTES OF MEETING 13 July 2017	<p>Campbell Port asked for any comments concerning the minute.</p> <p>No comments were forthcoming. The minute was then approved as an accurate record having been proposed by Ronnie Sim and seconded by Iain Miller.</p>
3.0 TREASURER'S REPORT	
3.2 Update	<p>The Treasurer provided a handout giving a comprehensive breakdown of the current financial position of the Trust.</p> <p>Erin Hunter pointed out that while the monies received by the Trust cannot be increased, other projects could be looked at on a case by case basis.</p> <p>The application from Rogart Community Council regarding their development plan had only another four weeks to run before being timed out. Ronnie is to get in touch with Jonathan Hedges regarding an extension. Ronnie would then distribute the request to the Trustees for consideration should Rogart wish an extension.</p> <p>The Treasurer stated that the Trust had received a refund of £1,571 from</p>

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	<p>the Millennium Garden Project. The project had folded and after contacting OSCR the money had been received. This money is to be ring fenced, as per OSCR requirements, for a similar project. This could possibly be Golspie-in-Bloom.</p> <p>Iain Miller asked if the Trust received a share of curtailment. Erin replied that this was the case. However, if lines were being put in then there would be no curtailment. September was not a good month for wind and Erin stated that she would find out more.</p> <p>Campbell Port is to speak to Mr Whitfield (Golspie High School) regarding the drone situation.</p>	
4.0	APPOINTMENT OF NEW TRUSTEE	
	<p>Bill Honeyman had tendered his resignation to Brora Community Council and the Community Council had appointed Sandy Crawford to take up the vacant position of Trustee.</p> <p>The Trustees requested that the secretary send a thank you letter to Bill for his contribution over the years.</p> <p>Campbell Port welcomed Sandy Crawford to the Trust and went on to explain how the Trust's Training Grants operated.</p>	
5.0	ADMINISTRATION PROCEDURES	
	<p>It was decided that the Trust's email address should be included in any advertising.</p>	
6.0	REVIEW OF APPLICATIONS RECEIVED	
6.1	<p>Application reference: 2017/18/016 Submitted by: East Sutherland Camera Club Amount requested: £1,230</p> <p>It was noted that previous applications had been made by the East Sutherland Camera Club:</p> <ul style="list-style-type: none"> i. Application ref: 2015/16/029 for the updating/replacement of computing equipment and software for which an award of £1,230 was made. ii. Application ref: 2011/12/013 for which an award of £2,658 was made towards a digital suite. <p>Campbell Port gave a brief summary of the application: The object of the club is to "promote the study, practice and knowledge of the art of</p>	

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	<p>photography in East Sutherland." They now require funding to purchase a range of studio flash equipment for "portraiture".</p> <p>Following discussion it was proposed that an award of £1,230 be made. The proposal was supported unanimously.</p>	
6.2	<p>Application reference: 2017/18/017 Submitted by: Brora Medical Equipment Fund Amount requested: £4519.06</p> <p>It was noted that previous applications had been made by the Brora Medical Equipment Fund:</p> <ul style="list-style-type: none"> i. Application ref: 2016/17/006 for purchase of e.g. spirometer, suction machine etc for which an award of £7,823.56 was made. ii. Application ref: 2014/15/021 for which £3,350 awarded. <p>Campbell Port gave a brief summary of the application: The aim of the organisation is to access funds in order to purchase medical equipment which would enable patients to have initial tests carried out locally, within the practice, without the need to travel to Wick or Inverness. They now require funding to buy diagnostic sets.</p> <p>Ronnie Sim pointed out that the sets are not portable as they are "wired in". It had also been established that the sets would belong to the practice.</p> <p>Following discussion it was proposed that £2571.43 be awarded. The proposal was supported unanimously.</p>	
6.3	<p>Application reference: 2017/18/018 This application from the Rogart Angling Club for a fishing boat had been withdrawn prior to the meeting on the basis that the cheapest quote which had been submitted for a fishing boat was not suitable for the job. The withdrawal of the application would allow the angling club further time for a more considered appraisal of their requirements. The application would therefore be considered in the next round of applications. Although it would be a new application the club would only have to re-submit the relevant pages.</p>	
6.4	<p>Application reference: 2017/18/019</p>	

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	<p>Submitted by: Clyne Heritage Society Amount requested: £4,464.94</p> <p>It was noted that previous applications had been made by the Brora Heritage Society:</p> <ul style="list-style-type: none"> i. Application ref: 2015/16/015 for the setting up of museum catalogue software and associated training. This was a resubmission of their application ref: 2014/15/012 as requested by Trustees following receipt of a letter of variation from Clyne Heritage Society. An award of £778.55 was made. ii. Application ref: 2015/16/005 to fund professional fees for consultants involved in a) museum design and b) fund sourcing. No award was made. iii. Application ref: 2014/15/012 for museum cataloguing software, installation and training. An award of £2,500 made. iv. Application ref: 2011/12/017 for public address sound system, laptop etc. £1,299.26 was awarded <p>Campbell Port gave a brief summary of the application: The overall aim of the society is to advance the education of the public about the Parish of Clyne, to stimulate public interest in and to care for the beauty, history and character of the Parish of Clyne. The society had received a substantial collection of Gordonbush Estate papers and funds were now required to make best use of the materials. This included the appointment of an archivist for one year.</p> <p>Campbell Port pointed out that the Trust did not support salaries.</p> <p>It was noted that the society were not making any contribution from their own funds and that £40,184.49 had been requested from the Beatrice Partnership Fund.</p> <p>It was proposed, in principle, that a donation of £1,000 be awarded subject to the Clyne Heritage Society being successful with their application to the Beatrice Partnership Fund. The Trustees, therefore, requested that the secretary request a copy of the award letter from the Beatrice Partnership Fund. The proposal was supported unanimously.</p>	
6.5	<p>Application reference: 2017/18/020 Submitted by: Brora Harbour Users Association Amount requested: £10,000</p> <p>Campbell Port and Iain Miller declared an interest.</p>	

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	<p>Ronnie Sim distributed a copy of the email he had received from Ann Sutherland regarding the application.</p> <p>Campbell Port gave a brief summary of the application: The Brora Harbour Users Association co-ordinates and manages the facilities and boat users' storage. It also collects the harbour dues and liaises with the Highland Council Harbours management. They now require funding to install harbour pontoons.</p> <p>Campbell Port pointed out that £40,000 had been applied for through the Brora Legacy Fund. That the application would be successful would not be a foregone conclusion. The Brora Legacy Fund is SSE money. The Brora Legacy Fund awards would not be decided until late November 2017.</p> <p>Following discussion it was proposed that an award of £10,000 be made to the Brora Harbour Users Association. However, the outcome letter was to state that the award would be made on the basis that all sources of funding were confirmed in writing and for this purpose the Trustees would require copies of any award letters.</p> <p>The proposal was supported unanimously.</p>	
6.6	<p>Application reference: 2017/18/022</p> <p>Submitted by: Brora Rangers Youth Initiative</p> <p>Amount requested: £2,164.95</p> <p>It was noted that previous applications had been made by the Brora Rangers Youth Rangers:</p> <p>Application refs: 2010/11/010 and 2011/12/025 relate to the same project – an all-weather facility. An award of £18,350 was made.</p> <p>Campbell Port gave a brief summary of the application: Brora Rangers Youth Initiative run the youth programme which covers the age range from primary school up to 20 years of age. They now require funding to purchase new equipment to run their programmes.</p> <p>Following discussion it was proposed that an award of £2164.95 be made. The Trustees requested that the secretary state in the outcome letter that they were disappointed that Brora Rangers did not make a contribution.</p> <p>The proposal was supported unanimously.</p>	
7.0	MEETING INVOLVING IAIN MILLER AND CAMPBELL PORT	
	Iain Miller and Campbell Port had met with Erin Hunter, Alessandro and	

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	<p>colleague in July in Dornoch. Iain and Campbell had been asked to cooperate with other windfarms in a bid to spread the “good practice” of the Kilbraur Windfarm CBT. Iain and Campbell stated that they would be happy to participate.</p> <p>Erin said that there would be an event around the 30/31 January 2018 involving windfarms, co-ops and Foundation Scotland. This meeting is to be held in Inverness and will include addressing the following points:</p> <ul style="list-style-type: none"> • What money is being spent on • The sustainability of projects so that there is a legacy • The introduction of an education fund <p>Erin also stated that Kilbraur was a “flagship Trust” along with Banff.</p> <p>Campbell Port stated that the Trust had been asked to provide outcome reports. This is something that the Trust does not currently do. The outcome report would take the format of a paragraph or two along with a few pictures. This is to become a condition of any award. The report would be forwarded to Platform PR, the PR company for Falck, which may decide to follow up with a telephone interview with the organisation. The secretary is to put together wording of the condition to be included in future outcome letters and circulate to the Trustees for approval.</p>	
8.0	SSE AND ROGART	
	<p>It had been reported that Rogart had wished their own share of SSE funding. However, SSE are considered not supportive of this development and will attend the next Community Council meeting in Golspie.</p>	
9.0	OUTCOME REPORTS FROM ORGANISATIONS RECEIVING AWARDS	
	<p>This had been covered under item 7.0 in the agenda.</p>	
10.0	PLAQUES/DECALS FOR RECIPIENTS OF AWARDS	
	<p>The secretary provided samples of printed acknowledgements for recipients of awards along with a sample of “dibond” for outdoor projects. It was approved that the purchase of paper acknowledgements, dibond for outdoor projects along with decals could be made. Iain Miller would provide details of sizes for the first requirements.</p>	
11.0	CORRESPONDENCE IN	
11.1	<p>The secretary gave a breakdown of the incoming mail which included:</p> <ul style="list-style-type: none"> • Bill Honeyman’s resignation • The renewal of the PO Box number • The second quote from the Brora Community Centre 	
12.0	AOCB	
12.1	<i>Advert in Northern Times</i>	

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	The next advert would be placed in the 26 October 2017 edition of the Northern Times.	
12.2	CLOSING DATES FOR NEXT ROUND OF APPLICATIONS	
	The closing date for the next round of applications was confirmed as Friday, 24 November 2017.	
12.3	AGENDA ITEMS FOR NEXT MEETING	
	No items were forthcoming.	
12.4	DATE FOR NEXT MEETING	
	The date of the next pre-meeting was confirmed as Thursday, 11 January 2018.	
	There being no further business Campbell Port thanked everyone for attending and the meeting closed at 9.40pm.	