

MINUTE 5 JULY 2018

**Minute of meeting of Kilbaur Windfarm Community Benefit Trust
held on Thursday, 5 July 2018
at The Golspie Heritage Centre, Golspie at 7.30pm**

PRESENT	Ronnie Sim (Treasurer), Iain Miller, Linda Robichaud (Secretary), Sandy Crawford (chair), Bob Meeres, Jonathan Hedges, Campbell Port
APOLOGIES OBSERVERS	Richard Gale, Hannah Brown, Erin Hunter

ITEM	ACTION
1.0 WELCOME AND APOLOGIES	
1.1 Sandy Crawford welcomed everyone to the meeting. Apologies had been received from Erin Hunter, Hannah Brown and Richard Gale.	
2.0 MINUTES OF MEETING 12 APRIL 2018	
Sandy Crawford asked for any comments concerning the minute. As no comments were forthcoming the minute was then approved as an accurate record having been proposed by Bob Meeres and seconded by Jonathan Hedges.	
3.0 MATTERS ARISING	
3.1 Signatories/provision of new Treasurer RS stated that new signatories would have to be put in place. At present RS and CP are the only ones in place. RS would go to the bank to get the relevant forms and make the change effective from the 1 st February 2019. SC suggested that someone should be employed to take on the role of Treasurer. RS then suggested Christine at VG-ES and that the Treasurer could be a signatory for the Trust. RS continued by stating that the Treasurer would have to come to meetings to get instruction. The discussion was being made as RS reconfirmed that he is leaving the Trust and has already told the Brora Community Council that he is "stepping down". He will, however, be able to do the year end accounts and attend the April 2019 meeting. He will also do the OSCR returns. IM asked if the Trustees would be willing to pay for a "lead-in" period. It was decided that a lead-in period would be paid.	

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	<p>RS stated that he would be happy to help Christine over the first few months of transfer.</p> <p>It was decided that IM is to speak with Christine to invite her to the next meeting and obtain a quote from her. It may be that Christine would have to be taken on as an individual and the Trustees were happy for Iain to state this to Christine.</p>	IM
4.0	TREASURER'S REPORT	
4.1	<p>Update</p> <p>The Treasurer provided a handout giving a comprehensive breakdown of the current financial position of the Trust.</p> <p>JH is to speak with Mr Waddell regarding the £5,146 which remains unclaimed by Rogart Community Council.</p> <p>Iain has the second estimate for the Golspie Fountain project (application ref: 2017/18/032) and although they do not as yet have a cheque from Gordonbush they have a letter. The Treasurer would receive a receipted invoice in due course.</p> <p>Work is to be carried at Pittentrail between the 25 July and the 3 August.</p> <p>It was pointed out that the next tranche of income was due in August.</p>	JH
5.0	REVIEW OF APPLICATIONS RECEIVED AND UPDATES	
5.1	<p>Application reference: 2018/19/010</p> <p>Submitted by: Golspie Sutherland Football Club</p> <p>Amount requested: £5,700</p> <p>It was noted that previous applications had been made by the Golspie Sutherland Football Club:</p> <ul style="list-style-type: none"> i) Application ref: 2014/15/015 for improvement of existing facilities. An award £4,745 was made. ii) Application ref: 2012/13/02 for curved shelter with seats. An award of £5,769 was made. iii) Application ref: 2013/14/014 for replacement and upgrading of showers/water heaters in existing clubhouse. Due to £10,000 rule within any financial year £4,231 was all that could be awarded. 	

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	<p>iv) Application ref: 2014/15/008 for extension to existing building for which an award of £5,000 was made.</p> <p>Sandy Crawford gave a brief summary of the application: The aim of the Golspie Sutherland Football Club is to foster and develop football in the district of Golspie. The Club now required funding to improve existing facilities through the replacement of gates and barriers in the current perimeter wall.</p> <p>Ronnie Sim had previously requested a copy of the lease held by the club. Ronnie had now received this and was satisfied that all was in order for the application to proceed.</p> <p>Following discussion it was proposed that an award of £5,700 be made. The proposal was supported unanimously.</p>	
5.2	<p>Application reference: 2018/19/011 Submitted by: Brora Bowling and Tennis Club Amount requested: £2,000</p> <p>It was noted that previous applications had been made by the organisation:</p> <ul style="list-style-type: none"> i) Application ref: 2013/14/028 for purchase of new sprayer and flame retardant blinds for clubhouse. An award of £1,480 was made. ii) Application ref: 2011/12/025 for a verti-cutter. An award of £600 was made. iii) Application ref: 2012/13/016 for a John Deere Pedestrian Green's Mower. An award of £5,000 was made. <p>The club now require funding for the purchase of a lawn tractor and spreader.</p> <p>CP began the discussion by stating that the bowling green was a credit to the community.</p> <p>It was decided that RS would see Alister to find out if this was the most suitable equipment available and that RS could authorise a spend of up to £3,000 on behalf of the Trustees.</p>	
5.3	<p>Application reference: 2018/19/012 Submitted by: Doll Community Association</p>	

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	<p>Amount requested: £10,000</p> <p>It was noted that previous applications had been made by the Doll Community Association:</p> <ul style="list-style-type: none"> i) Application ref: 2018/19/009. This was discussed at the April 2018 meeting of the Trustees and was withdrawn by letter by the Doll Community Association on the 25 May 2018. ii) Application ref: 2016/17/011 for upgrading of hall. An award of £10,000 was made. <p>They now require funding towards Phase 2 of the refurbishment of the Doll Hall.</p> <p>Sandy Crawford gave a brief summary of the application: the Doll Community Association trustees are responsible for managing the Doll Hall which runs subsidised events regularly throughout the year. They now require funding towards Phase 2 of the refurbishment of the Hall.</p> <p>Following discussion it was proposed that £10,000 be awarded. The proposal was supported unanimously.</p>	
5.4	<p>Application reference: 2017/18/026 (update) relating to Go Golspie</p> <p>Following discussion it was proposed that £5,000 be awarded. The proposal was supported by a majority decision. It was requested that the Secretary when writing the outcome letter should include a statement along the lines of: "we note that as quoted in your application the cost of the vehicle is £39,783 plus VAT and it is on the basis of this cost and vehicle that we require a receipted invoice."</p>	
6.0	DATA PROTECTION (GDPR)	
6.1	It was decided to defer this item until the next meeting when Christine from VG-ES would be in attendance.	
7.0	CORRESPONDENCE IN	
7.1	The secretary gave a breakdown of the incoming mail. This included a thank you letter from Barbara at the SCIO.	
8.0	AOCB	
8.1	Assistance with transport for hospital appointment attendance	

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	<p>IM brought up the topic of the possibility of finding a system to provide assistance with transport for those attending hospital e.g in Inverness. RS pointed out that there was a lack of public transport in general.</p> <p>Ideas included that perhaps an amount per mile could be given to someone using their own car or an offer of £10 could be made towards petrol costs.</p> <p>IM continued that if the Trustees were to set money aside for this project we could pay for a run to Inverness – a hospital car system could be put in place through VG-ES. People could volunteer through VG-ES and the Trust could pay, for example, 45p per mile maximum.</p> <p>It was decided to consider this concept further and in the first instance IM would go to the local medical practice to see if the “hospital car” was still in operation.</p>	
9.0	AGENDA ITEMS FOR NEXT MEETING	
	1) Data Protection	
	The date for the next meeting is Thursday, 18 October 2018	
	There being no further business Sandy Crawford thanked everyone for attending and the meeting closed at 9.30pm.	