

MINUTE 24 JANUARY 2019

**Minute of meeting of Kilbaur Windfarm Community Benefit Trust
held on Thursday, 24 January 2019
at The Golspie Heritage Centre, Golspie at 7.30pm**

PRESENT	Ronnie Sim (Treasurer), Iain Miller, Linda Robichaud (Secretary), Sandy Crawford (chair), Bob Meeres, Jonathan Hedges, Scott Morrison,
APOLOGIES OBSERVERS	Richard Gale, Erin Hunter (Falck Renewables) Cllr Jim McGillivray

ITEM	ACTION
1.0 WELCOME AND APOLOGIES	
1.1 Sandy Crawford welcomed everyone to the meeting. Apologies had been received from Richard Gale and Erin Hunter.	
2.0 MINUTES OF MEETING 18 OCTOBER 2018	
	Sandy Crawford asked for any comments concerning the minute. As no comments were forthcoming the minute was then approved as an accurate record having been proposed by Jonathan and seconded by Bob Meeres.
3.0 TREASURER'S REPORT	
3.1 The Treasurer provided a handout giving a comprehensive breakdown of the current financial position of the Trust. On the basis of JH stating that Phase 2 and Phase 3 of the Rogart Development Trust Project was contingent on Phase 1 and that Phase 1 was an end in itself at the moment – it was decided that a total of £140,000 should now be the renewal amount in the deposit account.	
4.0 MATTERS ARISING	
4.1 Item 6.3 on the minute dated 18 October 2018 Application reference: 2018/19/015 Submitted by: Rogart Development Trust JH reported that £500 will be paid to the Rogart Community Council as the set up of the development trust is distinct from the mart project.	
4.2 Item 6.1 on the minute dated 18 October 2018 Application reference: 2018/19/013 Submitted by: Golspie Primary School Parent Council IM reported that Golspie Primary School were delighted with the donation of £5,000 which they had received from the Trust.	

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5.0	REVIEW OF APPLICATION RECEIVED	
5.1	<p>Application reference: 2018/19/016 Submitted by: Brora and Helmsdale Medical Equipment Fund Amount requested: £1,475.29</p> <p>It was noted that previous applications had been made by the Brora Equipment Fund, - strictly this is different from the Brora and Helmsdale Equipment Fund but has been included in the interests of transparency:</p> <ol style="list-style-type: none"> 1. Application ref: 2016/17/006 for purchase of e.g. spirometer, suction machine etc for which an award of £7,823.56 was made. 2. Application ref: 2014/15/021 for which £3,350 awarded. 3. Application ref: 2017/18/017 for purchase of diagnostic sets for which an award of £2571.43 was made. <p>SC gave a brief summary of the application. The Fund manages the donations from their patients' families and decides on which equipment to purchase in order to benefit patients. They now require funding for a new ECG monitor.</p> <p>Following discussion it was proposed that an award of £1,475.20 be made. The proposal was supported unanimously subject to RS obtaining a set of accounts and bank statements and the Trustees being satisfied with them. In the meantime the secretary would defer from sending an outcome letter.</p>	
6.0	GOLSPIE BEREAVED FAMILY	
	<p>IM reported on the circumstances surrounding the recent death of a single mother who leaves behind five children. Golspie Community Council are to tidy up the garden, put in a shed and put up partition fencing. IM is to ask the council for a new gate. JMCG is to find out the number of the house regarding the gate.</p> <p>IM asked that GCC be reimbursed up to an amount of £2,000.</p> <p>Following discussion it was decided that IM submit an application on behalf of Golspie Community Council as they are carrying out the job. It was also decided that if the work exceeded £2,000 then a further application could be made to make up the balance.</p>	
6.0	CORRESPONDENCE IN	
	<p>The secretary provided information on the correspondence.</p>	
7.0	AOCB	
7.1	An award in honour of Campbell Port	

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	IM had sent an email to Bruce Shelley providing him with details from Erin Hunter. It was agreed that IM would chase up the situation.	
7.2	<p>Falck Renewables Award Ceremony SC and IM gave a brief report on the Falck Renewables Awards Ceremony which they had recently attended in Stirling.</p>	
7.3	<p>Potential conflict of interest SC had received a telephone call from the Chair of the Rogart Community Council, A Waddell, regarding what Mr Waddell perceived as a potential conflict of interest concerning a Trustee for Rogart.</p> <p>It was decided that a letter be written from the Trustees in response to the situation. The letter would be marked "FAO Rogart Community Council".</p>	
7.4	<p>Transmission of live events RS pointed out that the award money provided for live transmission of cultural events at Brora School was now coming to fruition – La Traviata would be shown next Wednesday.</p>	
7.5	<p>Transport for hospital appointments IM had been informed that Go Golspie were trying to do something about hospital transport but were apparently not able to use the Go Golspie bus as it was not economical to take one person.</p> <p>IM is to continue investigating the situation which would include costings.</p>	IM
7.6	<p>Awards letter JH reported that A Waddell had written a letter but the Trust had not yet received it.</p>	
7.7	<p>Promotion of Kilbraur Windfarm CBT Fund It was decided that further promotion of the Fund was required. To this end a new advert would be generated for The Northern Times which would include the words similar to, "the Trust currently has a maximum award of £10k but under exceptional circumstances an amount above this could be awarded". The secretary is to circulate, by email, wording to be approved by the Trustees.</p> <p>IM would also promote the Trust on Facebook and with VGS.</p>	
8.0	<p>SCHEDULE OF MEETINGS</p>	
	The secretary would circulate, by email, a new schedule for the forthcoming year.	
9.0	<p>AGENDA ITEMS FOR NEXT MEETING</p>	
9.1	Year end accounts.	

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	The date for the next meeting is 11 April 2019	
	There being no further business Sandy Crawford thanked everyone for attending and the meeting closed at 9.17pm.	