

MINUTE 13 AUGUST 2020

**Minute of meeting of Kilbraur Windfarm Community Benefit Trust
held online through “Zoom” software on Thursday, 13 August 2020 at 5.30pm.
Hosted by VGS/Treasurer of the Kilbraur Windfarm CBT**

PRESENT	Iain Miller (chair), Linda Robichaud (Secretary), Sandy Crawford, Mary Nicol, Liz Allan, Christine Ross (Treasurer)
APOLOGIES	Cllr Gale, Frank Roach and Ronnie Sim
OBSERVERS	Cllr Jim McGillivray (part of meeting), Erin Hunter (Falck Renewables)

ITEM	ACTION
1.0 WELCOME AND APOLOGIES	
1.1	Iain Miller welcomed everyone to the meeting. Apologies had been received from Cllr Gale, Frank Roach and Ronnie Sim. The Trustees paid tribute to Liz Barron who had suddenly and tragically passed away. Liz Barron was well known to the Trustees through her position within VGS, Golspie. Sandy Crawford, speaking on behalf of the Trustees, said she would be remembered as a warm, welcoming and accommodating person. CR who had worked closely with Liz said that Neil Barron, the husband of Liz, appreciated the letter which had been sent to him from the Trust.
2.0 DECLARATION OF INTEREST	
	There were no declarations of interest.
3.0 MINUTES OF MEETINGS	
3.1	Minute of meeting 28 April 2020 Iain Miller asked for any comments concerning the minute. As no comments were forthcoming the minute was then approved as an accurate record having been proposed by Sandy Crawford and seconded by Iain Miller.
3.2	Minute of meeting 11 July 2020 Iain Miller asked for any comments concerning the minute. As no comments were forthcoming the minute was then approved as an accurate record having been proposed by Sandy Crawford and seconded by Iain Miller.
3.3	Minute of meeting 16 July 2020 Iain Miller asked for any comments concerning the minute. As no comments were forthcoming the minute was then approved as an accurate

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	record having been proposed by Sandy Crawford and seconded by Iain Miller.	
4.0	TREASURER'S REPORT	
	<p>Update</p> <p>Prior to the meeting the Treasurer had provided a handout giving a comprehensive breakdown of the current financial position of the Trust.</p> <p>The Treasurer highlighted that an amount of £5,146 which had been allocated to the Rogart Development Trust some time ago still remained unallocated.</p> <p>Iain Miller provided an update on application 2020/21/007 which had previously been submitted by Golspie Community Council. This application related to the Balblair Path. Iain Miller reported that the amount originally requested had now dropped from £22,500 to £11,500. This was due to Iain securing increased funding from other sources. At the meeting when the application was due to be discussed there were not enough Trustees without "an interest" to be able to make a decision. This was due to the absence of appointed Trustees from Rogart. Iain had sent a copy of the application to the new Rogart Trustees of Liz Allan and Frank Roach.</p> <p>The Treasurer then asked if the Trustees wished to reinvest the current term deposit. This would be for a minimum of three months. The Trustees agreed to reinvest.</p>	
5.0	SCHOOLCHILDREN AND CHROMEBOOKS	
	It was reported that Brora had received other funding for Chromebooks and therefore no funding was required from the Trust.	
6.0	REVIEW OF APPLICATIONS RECEIVED	
6.1	<p>Application reference: 2020/21/009</p> <p>Submitted by: Rogart Primary School</p> <p>Amount requested: £1,200</p> <p>It was noted that it mentioned on the application that Rogart Primary had made a previous application. Our records show, in relation to Rogart Primary, that two applications were submitted in the name of Rogart Primary School Parent Teacher Association – application 2012/13/009 for a weather station for which an award of £2,383.56 was made and application ref: 2010/11/032 for which an award of £15,000 was made for playground equipment.</p> <p>Iain Miller gave a brief summary of the application: The school wishes, due to Covid-19, to provide a box of outdoor play equipment for each class that would only be used by pupils in that class.</p>	

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	<p>IM stated that normally this application would have been submitted by the Parent Council but we are in unusual times due to Covid-19. It was also unsigned. It was agreed that due to extraordinary times this was acceptable.</p> <p>Rogart Primary School and Golspie Primary School are combined. This makes them both within the remit of the Trust.</p> <p>MN asked how much money would go to Golspie Primary and how much would be going to Rogart Primary. IM said he had rung the headteacher prior to the meeting and had been told that both Rogart and Golspie Primaries were involved. EH asked if the headteacher could be asked to send an email to that effect. IM stated we would get that in writing.</p> <p>Sandy Crawford asked if he should be declaring an interest as he has two grandchildren in Golspie primary. It was decided that there was no conflict of interest.</p> <p>Following discussion, it was proposed that an award of £1,200 be made. The proposal was supported unanimously.</p>	
Cllr Jim McGillivray joined the meeting at 17.35		
6.2	<p>Application reference: 2020/21/008 Submitted by: Go Golspie Amount requested: £2,549</p> <p>It was noted that previous applications had been made:</p> <ol style="list-style-type: none"> 1. Application ref: 2016/17/007 for funding the gap for a community development plan. £4352 requested. Conditions attached to obtain award. 2. Application ref: 2017/18/026 for funding towards the provision of a community bus. £5,674 requested. After further correspondence £5,000 was awarded. <p>Iain Miller gave a brief summary of the application: Go Golspie, as a development trust, was formed to benefit the community of Golspie and to offer support to the people living in the community. They now wish to purchase a sit and ride lawn mower for use as a community asset.</p> <p>Following discussion it was decided that the Trust would go back to Go Golspie and ask them to specify which areas they want to cut and if those areas are currently covered by the Council. Also, they were to be asked where the mower is to be stored and given the time of year is there a</p>	

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	requirement for cutting. Further, is there any contracted area which they would be cutting.	
7.0	INCOMING CORRESPONDENCE	
7.1	<p>Email from Kate Roach</p> <p>Correspondence had been received from Kate Roach relating to the "Bridge Project", application ref: 2020/21/002. However, the Rogart Development Trust already had an outstanding, unclaimed, award for the "Rogart Mart" project. IM had spoken to KR and had sent KR correspondence which had been received from Ruwan Uduwerage Perera (RUP) in relation to the matter. In the email to KR - IM's reply to RUP was included. IM had replied to RUP saying that the Trust application form states:</p> <p>"Groups are eligible to apply to the Trust Fund if they have an outstanding end of project report from a previous Trust Fund grant, however any grant awarded will not be paid to the group until the previous grant has been accounted for."</p> <p>On a practical level CR thought we should be corresponding with KR regarding the matter.</p> <p>Following discussion it was decided that KR should be written to stating that the Trust wishes to support both projects as per their applications. It should also be stated that the Trustees agreed that the way forward, if acceptable, would be to support activities incurred early on in the Rogart Mart Project. This would enable the Trust to make the outstanding award and therefore fulfil the Trust's obligation for this project. The Trust would then be able to confirm the award for the bridge project.</p> <p>Cllr Jim McGilivray was content with the situation.</p>	
8.0	GOVERNANCE REVIEW	
8.1	<p>In this instance this agenda item related to OSCR. CR had been in touch with OSCR to discuss outstanding matters and was now acting on behalf of the Trust.</p> <p>The Trustees were also now looking to re-instate Annual General Meetings.</p>	
9.0	AOCB	
	There were no items under this heading.	
11.0	ADVERT IN NORTHERN TIMES	

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	It was agreed that an advert should be placed as normal in the Northern Times stating an end of August 2020 closing date	
12.0	AGENDA ITEMS FOR NEXT MEETING	
	There were no items forthcoming.	
	There being no further business Iain Miller thanked everyone for attending and the meeting closed at 6.44pm.	