

# MINUTE 18 APRIL 2019

**Minute of meeting of Kilbaur Windfarm Community Benefit Trust  
held on Thursday, 18 April 2019  
at The Golspie Heritage Centre, Golspie at 7.30pm**

<b>PRESENT</b>	Ronnie Sim (Treasurer), Iain Miller chair – part), Linda Robichaud (Secretary), Sandy Crawford (chair - part), Jonathan Hedges, Scott Morrison, Erin Hunter (Falck Renewables)
<b>APOLOGIES</b>	
<b>OBSERVERS</b>	

ITEM	ACTION
1.0 <b>WELCOME AND APOLOGIES</b>	
1.1 Sandy Crawford welcomed everyone to the meeting.	
2.0 <b>CORRESPONDENCE REGARDING B MEERES NO LONGER BEING A ROGART TRUSTEE</b>	
A long and detailed letter had been received regarding Trustee Bob Meeres. The letter had been signed by JH, for and on behalf of the Rogart Community Council. The letter stated that RCC wished to remove BM as a Trustee. The Trustees, in reply, had written a letter of support for BM to the RCC.  Following discussion, it was felt that matters could have been conducted by RCC in a simpler and more straightforward manner.	
3.0 <b>MINUTES OF MEETING 24 JANUARY 2019</b>	
Sandy Crawford asked for any comments concerning the minute. As no comments were forthcoming the minute was then approved as an accurate record having been proposed by Iain Miller and seconded by Sandy Crawford.	
4.0 <b>TREASURER'S REPORT</b>	
4.1 <b>Year end accounts to 31 January 2019</b> The Treasurer had previously distributed the accounts which had been prepared by Mackay & Co. The Treasurer, therefore, began by asking if there were any questions relating to the accounts.	

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	<p>No questions were forthcoming and the accounts were formally moved and approved by the office bearer. Iain Miller proposed acceptance. This was seconded by Jonathan Hedges. Sandy Crawford, in his role as Chairman, then duly signed the accounts with the Treasurer.</p> <p>The Trustees thanked the Treasurer for all his hard and diligent work in producing the accounts and the quarterly updates.</p>	
4.2	<p><b>Update</b></p> <p>The Treasurer provided a handout giving a comprehensive breakdown of the current financial position of the Trust.</p>	
5.0	<p><b>APPOINTMENT OF NEW CHAIR AND VICE-CHAIR</b></p> <p>The Trustees sincerely thanked Sandy Crawford for his tenure and much appreciated leadership over the year as Chair of the Trust.</p> <p>SC then invited nominations for both positions and as required the nominations followed the procedures of rotation.</p> <p>Ronnie Sim proposed Iain Miller as chair. This was seconded by Sandy Crawford and Iain Miller was duly elected as the chair. Iain Miller would remain in post until the next year end accounts were signed off in 2020.</p> <p>Iain Miller proposed Jonathan Hedges as vice-chair. This was seconded by Ronnie Sim and Jonathan Hedges was duly elected as vice-chair.</p> <p>Sandy Crawford handed over the chairing of the meeting to Iain Miller.</p>	
6.0	<p><b>REVIEW OF APPLICATIONS RECEIVED</b></p>	
6.1	<p><b>Application reference: 2019/20/001</b></p> <p>Submitted by: Key, The Advisory Group, Highland</p> <p>Amount requested: £800</p> <p>Iain Miller gave a brief summary of the application. Key, The Advisory Group, Highland is a registered charitable organisation which offers support and housing to adults with a community care need, to live independently in the local community and access community services. The organisation is now looking to put ten workers through the MIDAS training which would allow them to drive the Go Golspie community bus.</p> <p>Following discussion, it was proposed that the application be declined. The proposal was supported unanimously.</p>	

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6.2	<p><b>Application reference: 2019/20/002</b>  Submitted by: Brora Senior Citizens Christmas Party Group  Amount requested: £1,000</p> <p>Ronnie Sim declared an interest.</p> <p>It was noted that previous applications had been made. These were:</p> <ol style="list-style-type: none"> <li>1. Application ref: 2017/18/027 for £1000 for which a donation of £1,000 was made.</li> <li>2. Application ref: 2016/17/009 for £1,000 for which a donation of £1,000 was made.</li> <li>3. Application ref: 2014/15/005 for £500 for which a donation of £500 was made.</li> </ol> <p>Iain Miller gave a brief summary of the application. The Brora Senior Citizens Xmas Party Group hold a Christmas Party for the over 60s in the village every year. They now require funding towards the next Christmas party.</p> <p>It was noted that they fundraise themselves for the event.</p> <p>Following discussion, it was proposed that a donation of a £1,000 be made. The proposal was supported unanimously.</p>	
6.3	<p><b>Application reference: 2019/20/003</b>  Submitted by: Rogart Gala  Amount requested: £2,385</p> <p>It was noted that previous applications had been made.</p> <ol style="list-style-type: none"> <li>1. Application ref: 2017/18/004 for £10,000 for a purpose built catering cabin. No award was made.</li> <li>2. Application ref: 2016/17/004 requesting £1,588.52 for gas BBQ, portaloo etc. An award for the full amount was made.</li> </ol>	

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	<p>Iain Miller gave a brief summary of the application. The aim of the group is to hold events in the village of Rogart that will encourage community cohesion. Rogart Gala is one of the events. Rogart Gala now wish to purchase tables and chairs.</p> <p>IM began the discussion by stating that Rogart Gala was a good young group which needed to be encouraged.</p> <p>Following further discussion it was proposed that that an award of £2,385 be made. The proposal was supported unanimously.</p>	
6.4	<p><b>Application reference: 2019/20/004</b>            Submitted by: Engaging with Activity CIC            Amount requested: £4,935.72</p> <p>Iain Miller gave a brief summary of the application. Engaging with Activity CIC is a community interest company formed in 2012 to improve and support health and well being for people in East Sutherland. The group now require funding to further their Community Food Share Project to construct a larder building outside the Hub.</p> <p>Following discussion it was proposed that an award of £3,600 be made (£2,900 plus £700 for electricity). The proposal was supported unanimously.</p>	
6.5	<p><b>Application reference: 2019/20/005</b>            Submitted by: North of Scotland Kart Club            Amount requested: £6,870</p> <p>It was noted that previous applications had been made.</p> <ol style="list-style-type: none"> <li>1. Application ref: 2017/18/006 for "hook ups" for touring homes and caravans. No award was made due to lack of information.</li> <li>2. Application ref: 2014/15/016. An award of £2,358.40 was made for transponders/timing equipment.</li> <li>3. Application ref: 2010/11/020 (coastal erosion) for which further information had been requested by trustees but had not been forthcoming. Therefore no award had been made.</li> <li>4. Application ref: 2012/13/001 which had been successful.</li> </ol>	

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	<p>5.Application ref: 2012/13/015 which was for an ambulance and was unsuccessful.</p> <p>6.Application ref: 2012/13/023 for which an award of £1,148 was made specifically for the purchase of helmets.</p> <p>7.Application ref: 2013/14/020 for storm damage for which a donation of £3,000 was made.</p> <p>Iain Miller gave a brief summary of the application. The objectives of the North of Scotland Kart Club are to encourage and foster sporting and social interests in karting racing. The club now require funding for marshal's shelters to protect their marshals from the elements.</p> <p>Following discussion it was proposed that that an award of £6,870 be made. The proposal was supported unanimously.</p>	
6.6	<p><b>Application reference: 2019/20/006</b></p> <p>Submitted by: Northbound</p> <p>Amount requested: £3,244.90</p> <p>Iain Miller gave a brief summary of the application. The aims of Northbound include - to promote interest and participation in music and song primarily in the county of Sutherland. Northbound now require funding for a new PA system for their performances.</p> <p>Following discussion it was proposed that that an award of £3,245 be made. The proposal was supported unanimously.</p>	
6.7	<p><b>Application reference: 2019/20/007</b></p> <p>Submitted by: Clyne Heritage Society</p> <p>Amount requested: £7,000</p> <p>It was noted that previous applications had been made.</p> <p>1.Application ref: 2017/18/029 for appointment of archivist to catalogue Gordonbush Estate papers. Requested £10,000. A donation of £1,000 for the Clyne Heritage Society was given, in principle, subject to the Clyne Heritage Society being successful with their application to the "Archives Revealed", Cataloguing Grants Scheme. No donation made.</p>	

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	<p><b>2.</b>Application ref: 2017/18/019 towards Gordonbush Estate project. Award made in principle but no funding forthcoming from Beatrice Fund so no award made.</p> <p><b>3.</b>Application ref: 2015/16/015 for the setting up of museum catalogue software and associated training. This was a resubmission of their application ref: 2014/15/012 as requested by Trustees following receipt of a letter of variation from Clyne Heritage Society. An award of £778.55 was made.</p> <p><b>4.</b>Application ref:2015/16/005 to fund professional fees for consultants involved in a) museum design and b) fund sourcing. No award was made.</p> <p><b>5.</b>Application ref: 2014/15/012 for museum cataloguing software, installation and training. An award of £2,500 made.</p> <p><b>6.</b>Application ref: 2011/12/017 for public address sound system, laptop etc. £1,299.26 was awarded.</p> <p>Iain Miller gave a brief summary of the application. The overall aim of the society is to advance the education of the public about the Parish of Clyne, to stimulate public interest in and to care for the beauty, history and character of the Parish of Clyne. The society would now like to host a 12-day community archaeological excavation at an archaeological site in Strath Brora.</p> <p>Following discussion it was proposed that the application be declined. The proposal was supported by a majority decision.</p>	
6.8	<p><b>Application reference: 2019/20/008</b>  Submitted by: Golspie High Pupil Voice  Amount requested: £2,000</p> <p>Iain Miller gave a brief summary of the application. The purposes of Golspie High Pupil Voice include raising money, to ensure pupils' voices are heard and to help make the school a safer place. The group now require funding towards their trip to Poland in order to educate them on the holocaust and its outcome.</p> <p>Following discussion it was proposed that a donation of £1,000 be made. The proposal was supported unanimously. It was also decided that the secretary would write a covering letter to send to the Treasurer. The</p>	

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	Treasurer would then enclose a cheque for £1,000 and send it to Golspie High Pupil Voice.	
6.9	<p><b>Application reference: 2019/20/009</b>  Submitted by: Golspie Rowing Club  Amount requested: £2,800</p> <p>It was noted that a previous application had been made:  Application ref: 2014/15/014 for the purchase of two kits to build St Ayles Skiffs. An award of £6,355 was made.</p> <p>Iain Miller gave a brief summary of the application. The aims of Golspie Rowing Club include the encouragement of outdoor activities, fitness and exercise. The club now require funding towards a one-day regatta to be held on the 4 May 2019.</p> <p>Following discussion it was proposed that that an award of £2,800 be made. The proposal was supported unanimously.</p>	
6.9.1	<p><b>Quaich in memory of Campbell Port</b>  At this point in the meeting it was re-affirmed that Falck Renewables were funding the Campbell Port Quaich. It was also confirmed that Erin Hunter could go directly to the jeweller to pay for the quaich. IM is to provide EH with the telephone number of the jeweller.</p>	
6.10	<p><b>Application reference: 2019/20/010</b>  Submitted by: Rogart Development Trust  Amount requested: £9,892</p> <p>It was noted that a previous application had been made:  application ref: 2018/19/015 for phase 1 of the Rogart Mart Project. An award of £50,000 was made subject to conditions.</p> <p>Iain Miller gave a brief summary of the application: Rogart Development Trust is a SCIO with its purpose being to benefit the community of Rogart through the advancement of community development within the community but only to the extent that the purposes are consistent with achieving sustainable development. They now require funding for Stage 1 of a three stage development within the parish of Rogart to provide high speed broadband at a fair cost to residents.</p> <p>JH began the discussion by stating that as matters currently stand there is no possibility of an increase in broadband speed for several years.</p>	

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	<p>Highland Wireless runs the proposed service, equipment and billing. The charge to users would be around £30 per month.</p> <p>SC pointed out that there are grants available, to a maximum of £5,600 for joining cable to BT.</p> <p>RS is to get in touch with the people at The Doll who had a similar project.</p> <p>It was decided that in order to move the application forward certain questions needed to be answered e.g. how many people benefit and why, after seven years is the equipment leased to Highland Wireless.</p> <p>It was decided that the secretary would send out a list of questions to JH to be answered.</p>	
6.11	<p><b>Application reference: 2019/20/011</b>            Submitted by: Brora and District Action Group (BaDAG)            Amount requested: £2,500</p> <p>It was noted that previous applications had been made.</p> <p><b>1.</b> Application ref: 2018/19/007. This application was in conjunction with Brora Primary School for the provision of a venue for broadcast of live theatre, opera etc. An award of £3,600 was made.</p> <p><b>2.</b> Application ref: 2013/14/025 for a community website. The application was unsuccessful.</p> <p><b>3.</b> Application ref: 2015/16/012 for a coastal survey relating to issue of coastal erosion. An award of £4,000 was made. <i>Note that this application (2015/16/012) was submitted on behalf of and at the request of both Brora and Golspie Community Councils.</i></p> <p>Iain Miller gave a brief summary of the application: BaDAG is Brora's Development Trust, full members of the Development Trust Association Scotland. BaDAG's aim to is to create social, economic and environmental renewal within their defined geographical area, creating wealth within that area and keeping it there. They now require funding for BaDAG's Bazaar Collective Social Enterprise Project for rental of vacant shop premises for use by a collective of local crafters and charities to sell their products.</p> <p>Following discussion it was proposed that that a donation of £2,500 be made. The proposal was supported unanimously. It was decided that the</p>	

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	secretary would write a covering letter to send to the Treasurer. The Treasurer would then enclose a cheque for £2,500 and send it to BaDAG.	
6.12	<p><b>Application reference: 2019/20/012</b>            Submitted by: East Sutherland Canoe Club            Amount requested: £10,575</p> <p>Iain Miller gave a brief summary of the application: The aim of the East Sutherland Canoe Club, based in Golspie, is to encourage an active interest in canoeing among members. The club now require funding for a trailer and kit.</p> <p>Following discussion it was proposed that a grant of £8,000 be made specifically for the purchase of the trailer and other items up to the value of £8,000. The proposal was supported unanimously.</p>	
6.13	<p><b>Application reference: 2019/20/013</b>            Submitted by: Golspie and District Community Association            Amount requested: £645.20</p> <p>It was noted that previous applications had been made.</p> <p>1. Application ref: 2017/18/031 for the installation of drinks dispenser in the community lounge. An award of £3,300 was made.</p> <p>2. Application ref: 2015/16/020 for replacement flooring in community lounge and community room. An award of £8,564 was made.</p> <p>3. Application ref: 2014/15/018 for blinds, shutter and tables for Golspie Community Centre. An award of £4,600 was made.</p> <p>Iain Miller gave a brief summary of the application: the aims of the Golspie and District Community Association include – to establish or to secure the establishment of a Community Centre and to maintain and manage such a centre in co-operation with the Education Committee's policies for activities promoted by the Association and its constituent bodies. The Association now requires funding for replacement tables.</p> <p>Following discussion it was proposed that a grant of £645 be made. The proposal was supported unanimously.</p>	

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6.14	<p><b>Application reference: 2019/20/014</b>            Submitted by: Golspie Community Council            Amount requested: £2,000</p> <p>It was noted that previous applications had been made by Golspie Community Council – please see Appendix 1.</p> <p>This application had been received following discussion at the January meeting of the Trustees – item 6.0 on the 24 January 2019 minute.</p> <p>Iain Miller gave a brief summary of the application: funding is requested for a recently bereaved family of five, who had a single parent, to assist with “tidying up” the garden.</p> <p>It was proposed that a grant of £2,000 be made. The proposal was supported unanimously.</p>	
6.15	<p><b>Application reference: 2019/20/015</b>            Submitted by: Rogart Angling Club            Amount requested: £860</p> <p>It was noted that a previous application had been made: Application ref: 2017/18/018 (revised) for a trailer and boat. An award of £7104 was made.</p> <p>Iain Miller gave a brief summary of the application: Rogart Angling Club provide affordable fly fishing for visitors and residents of Rogart and the surrounding area. These visitors help enhance the local economy. The club now require funding for the purchase of breeding Brown Trout (diploid). This is the last year that diploid trout are being allowed to be released in the wild.</p> <p>Following discussion it was proposed that a grant of £860 be made. The proposal was supported unanimously.</p>	
7.0	<b>UPDATE ON ROGART DEVELOPMENT TRUST APPLICATION (application ref: 2018/19/015 – the Rogart Mart project)</b>	
	JH supplied documentation in response to the conditions to be met for the award of a grant as set out by the Trustees for the Rogart Mart project. As	

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	<p>the documentation received would require scrutiny it was decided that a decision would be deferred until the secretary had distributed the documentation to all the Trustees after the meeting.</p>	
<b>8.0</b>	<b>CORRESPONDENCE IN</b>	
	<p><b>Sutherland Sports Council</b> A request had been received from the Sutherland Sports Council to extend the deadline for their award. It was decided that an extension be granted to the 23 October 2019.</p>	
<b>9.0</b>	<b>AOCB</b>	
9.1	<p><b>Honorarium of secretary</b> The rate of pay had been reviewed to £3,000 per annum, This is to be paid at a monthly rate of £250 by standing order. The secretary is to keep a note of hours worked and any work carried out above this amount would be paid by cheque.</p>	
9.2	<p><b>Replacement of Ronnie as Treasurer</b> IM is to visit VGS again regarding the position of Treasurer. RS had been dealing with financial matters for the Trust since 2009. RS would be happy to show any incoming Treasurer the way in which carries out his duties.</p>	
<b>10.0</b>	<b>MICROGRANTS</b>	
	<p>It was now time to reassess the situation regarding microgrants for the forthcoming year.</p> <p>Documentation regarding usage of the microgrants by the Rogart and Golspie Community Councils was still outstanding. Cheques would not be issued until lists regarding usage had been received. A list from Brora Community Council had been received by Ronnie.</p> <p>Following discussion it was decided that each of the three community councils would receive a cheque for £4,000.</p> <p>The secretary would compose covering letters which she would forward to Ronnie Sim. RS would enclose the cheques and send, once he had received the outstanding usage lists and found them satisfactory.</p>	
<b>11.0</b>	<b>AGENDA ITEMS FOR NEXT MEETING</b>	
	<p>No items were forthcoming.</p>	
	<b>The date for the next meeting is 18 July 2019</b>	

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	There being no further business Iain Miller thanked everyone for attending and the meeting closed at 10pm.	

**APPENDIX 1**

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<b>Summary of previously submitted applications by Golspie Community Council to the Kilbraur Windfarm CBT as at 2 April 2019</b>		
	<b>Application</b>	<b>Outcome</b>
1	Application ref: 2016/17/015 Purchase of attendant powered wheelchair and two rempods for the residents of Seaforth House, Golspie.	An award of £8,884.80 was made.
2	Application ref: 2014/15/025 for improved accessibility of lower network path of the Big Burn Walk and to carry out repair/drainage works to the path.	An award of £5,000 was made.
3	Application ref: 2015/16/024 Purchase of Christmas lighting to repair and enhance existing display (materials only).	An award of £7,000 was made.
4	Application ref: 2014/15/027 for outdoor gym equipment.	An award of £7,000 was made.
5	Application ref: 2014/15/017 for reconstruction and improvement of lower paths of the Big Burn Walk in Golspie.	An award of £10,000 was made.

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6	Application ref: 2014/15/10 for reinstatement of footpaths.	An award of £7,954 was made.
7	Application ref: 2017/18/013 for the Balblair Access Track.	Request for further info made. Planning condition still outstanding.
8	Application ref: 2017/18/014 for specialist cleaning of bronze plaques on war memorial.	An award of £6,996 was made.
9	Application ref: 2017/18/015 for purchase of five picnic benches.	An award of £1,100 was made.
10	Application ref: 2017/18/032 for the cleaning and repointing of the fountain on Fountain Road.	A grant of £10,000 was awarded in principle.