

MINUTE

**Draft minute of meeting of Kilbraur Wind Farm Community Benefit Trust
held on Thursday 12 April 2012
in The Heritage Centre, Golspie at 7.30pm**

PRESENT	Steve Wonderley (Chair), Iain Miller (Vice-chair), Ronnie Sim (Treasurer), Jonathan Hedges, Linda Robichaud (Secretary)
APOLOGIES	Cllr Jim McGillivray, Euan Fraser (Falck Renewables), Ken Hardie (Falck Renewables), Hannah Garden (Falck Renewables), Campbell Port, John McMorran
OBSERVERS	Cllr Ian Ross

ITEM	ACTION
1 WELCOME AND APOLOGIES	
	Steve Wonderley welcomed everyone to the meeting. Apologies had been received from Campbell Port, Cllr Jim McGillivray, John McMorran as well as Hannah Garden, Euan Fraser and Ken Hardie of Falck Renewables.
2 MINUTES OF MEETING 17 NOVEMBER 2011	
	Steve Wonderley asked for any comments concerning the minute. No comments were forthcoming. The minute was then approved as an accurate record having been proposed by Iain Miller and seconded by Jonathan Hedges.
3 MATTERS ARISING	
	1. <i>Minute of variation</i> In the absence of Campbell Port, who had the situation in hand, an update to Trustees would be forthcoming at the next meeting.
4 REVIEW OF APPLICATIONS	
4.1 Application reference: 2012/13/001	
	Submitted by: North of Scotland Kart Club Amount requested: £17,176 It was noted that the North of Scotland Kart Club had previously submitted an application (reference 2010/11/020). Steve Wonderley gave a brief description of the application: the North of Scotland Kart Club has the most northerly kart circuit in the UK. The club hosts race meetings and introduces children to the sport of karting. The club now wish to purchase replacement safety barriers and a replacement timing system. Steve Wonderley noted the substantial nature of the award requested and

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	following discussion it was proposed that £5,000 be awarded for the timing equipment itemised. The proposal was supported unanimously.	
4.2	<p>Application reference: 2012/13/002 Submitted by: Gaarfields Day Care Amount requested: £5,000</p> <p>It was noted that a previous application had been submitted by Gaarfields Day Care (reference 2011/12/003) which had been successful.</p> <p>Steve Wonderley gave a brief summary of the application: Gaarfields Day Care provide day care, wrap around care, after school care and respite care for children up to age 16. Gaarfields now require funding for a new kitchen.</p> <p>Ronnie Sim began the discussion by commenting that he had seen the outcome of the previous award and that the organisation had made good use of their grant.</p> <p>Following discussion Ronnie Sim proposed that an award of £4,300 be made. The proposal was supported unanimously.</p>	
4.3	<p>Application reference: 2012/13/003 Submitted by: Golspie Youth Action Project Amount requested: £1,692.78</p> <p>Steve Wonderley gave a brief summary of the application: The Golspie Youth Action Project provides social activities for young people including outings and somewhere for young people to learn new skills. They now require funding for a TV, TV cabinet and software.</p> <p>After discussion Steve Wonderley proposed that an award for the full amount of £1,692.78 be made. The proposal was supported unanimously.</p>	
4.4	<p>Application reference: 2012/13/004 Submitted by: Brora Scottish Dance Class Amount requested: £598.49</p> <p>Steve Wonderley gave a brief summary of the application: Brora Scottish Dance Class promote Scottish Country Dance in Sutherland and ensure that the tradition of country dance is preserved. They now require funding to purchase a CD/PA system and a “hands free” microphone system.</p> <p>It was proposed that the full amount of £598.49 be awarded. The proposal was supported unanimously.</p>	
4.5	<p>Application reference: 2012/13/005 Submitted by: East Sutherland Camera Club</p>	

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	<p>Amount requested: £1,509.78</p> <p>Communication had been received by the secretary from the East Sutherland Camera Club stating that they wished to withdraw their application. No further comment on the application was therefore made.</p>	
4.6	<p>Application reference: 2012/13/006</p> <p>Submitted by: East Sutherland Wheelers</p> <p>Amount requested: £3,329</p> <p>The local Trustees informed the meeting that funds had been awarded to East Sutherland Wheelers from another source. No further comment on the application was therefore made.</p>	
4.7	<p>Application reference: 2012/13/007</p> <p>Submitted by: The Young Karers East Sutherland (TYKES)</p> <p>Amount requested: £15,360</p> <p>It was noted that a previous application had been submitted by TYKES (reference 2010/11/004).</p> <p>Steve Wonderley gave a brief summary of the application: TYKES aim to provide young carers in Sutherland with the opportunity to have a break from their caring responsibilities. This means the young carers are less likely to experience health or social problems or educational exclusion. TYKES now require funding for staff at "drop ins".</p> <p>Steve Wonderley began the discussion by stating that the application was for a substantial amount of funding and that it appeared that the award required was fundamentally a running cost.</p> <p>Following further discussion it was proposed that the application be rejected. The proposal was supported unanimously.</p>	
4.8	<p>Application reference: 2012/13/008</p> <p>Submitted by: Rogart Community Council</p> <p>Amount requested: £13,000</p> <p>Steve Wonderley gave a brief summary of the application: The community council require funding towards Christmas lights and the construction of new walk paths. Steve continued by asking if it might be more appropriate to give a grant for lights to all three parishes.</p> <p>Steve Wonderley and Iain Miller declared an interest as both dealt with Christmas lights for their respective areas.</p> <p>Following discussion it was decided that more information would be</p>	

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	requested regarding both the lights and the paths. They would also be requested to re-submit a full application.
4.9	<p>Application reference: 2012/13/009 Submitted by: Rogart Primary School Parent Teacher Association. Amount requested: £2,383.56</p> <p>Steve Wonderley gave a brief summary of the application: The Rogart Primary School PTA includes in its aims the promotion of partnership between the school, its pupils and parents. They now wish to purchase an electronic weather station and dedicated laptop.</p> <p>Following discussion it was proposed that the full amount be awarded. The proposal was accepted by a majority decision.</p> <p>.</p>
4.10	<p>Application reference: 2012/13/010 Submitted by: Rotary Club of East Sutherland Amount requested: £6,000</p> <p>It was noted that a previous application had been made (reference 2010/11/005) for which an award of £2,750 had been made. This was now in danger of being timed out and therefore this current application had been submitted.</p> <p>Cllr Miller declared an interest.</p> <p>Steve Wonderley gave a brief summary of the application: The Rotary Club of East Sutherland is a charitable organisation which is seeking funding to create an improved environment in land at Drummuie.</p> <p>It was proposed that an award of £2,750 be made i.e. the same as previously awarded for application reference 2010/11/005. The proposal was supported unanimously.</p>
4.11	<p>Application reference: 2012/13/011 Submitted by: Brora Golf Club Amount requested: £20,000</p> <p>It was noted that a previous, successful, application had been made (reference: 2010/11/028).</p> <p>Steve Wonderley gave a brief summary of the application: Brora Golf Club is a non-profit making body which is seeking funds for a replacement “greens mower”.</p> <p>Following discussion Ronnie Sim proposed that an award of 50% of £20,000 i.e. £10,000 be made. The proposal was supported unanimously.</p>

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4.12	<p>Application reference: 2012/13/012 Submitted by: North Highland Forest Trust Amount requested: £3,600</p> <p>It was noted that a previous, unsuccessful, application (reference: 2012/13/012) had been submitted by the North Highland Forest Trust.</p> <p>Steve Wonderley gave a brief summary of the application. The aims of the organisation include the advancing of education and training in respect of the natural environment in the North Highlands. They now require funding for the "Native Wee Woods Project: Forum, Training and Delivery".</p> <p>Following discussion it was proposed that an award of £2,000 be made. The proposal was supported unanimously.</p>	
4.13	<p>Application reference: 2012/13/013 Submitted by: Feis Chataibh Amount requested: £18,775</p> <p>It was noted that Feis Chataibh had made three previous applications i.e, application references: 2010/11/011 (successful), 2010/11/033 (successful) and 2011/12/006 (unsuccessful).</p> <p>Steve Wonderley gave a brief summary of the application. Feis Chataibh are involved with the promotion of Gaelic language, arts and culture. They now require funding for a summer festival and the provision of Winter/Spring workshops.</p> <p>Following discussion Ronnie Sim proposed that an award of £3,000 be made specifically towards the venue hire. The proposal was supported unanimously.</p>	
4.14	<p>Review/update of application reference: 2011/12/027 Submitted by Brora Rangers Youth Development Initiative</p> <p>It was noted that the Brora Rangers Youth Development Project was now up and running with Cllr Ross informing the meeting that he had attended the opening event.</p> <p>The Treasurer, Ronnie Sim, stated that he was now awaiting a receipted invoice from the organisation to allow the award to be released.</p>	
4.15	<p>Microgrants to community councils</p> <p>The Trustees noted that at this time last year £3,000 had been awarded to each of the 3 community councils as microgrants. It was also stated that the microgrants had made a huge difference within the communities.</p>	

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	<p>It was proposed that the same amount be given as microgrants this year to each of the parishes of Rogart, Golspie and Brora. The proposal was supported unanimously. As before the conditions of the microgrants would be included in the outcome letter to be sent to the community councils.</p>	
5	TREASURER'S REPORT AND ACCOUNTS OF THE TRUST	
5.1	<p>The Treasurer, Ronnie Sim, had given his report following item 2 on the agenda. It was decided that the "Treasurer's Report" would, in future, appear before the discussion of applications on the agenda.</p> <p>The annual accounts were due to be formally signed and returned to Ian Mackay the accountant for the Trust. Ronnie Sim proposed that the annual accounts be accepted by the Trustees. This was seconded by Iain Miller and duly accepted.</p> <p>The Treasurer was given the Chairman's permission to sign the OSCR requirements when constructed from the accounts.</p>	
5.2	<p>Ronnie informed the meeting that he had received a letter from Ian Mackay outlining his (Ian Mackay's) legal responsibilities as accountant to the Trust. Ronnie proposed that the letter be signed by the Chair and returned to Ian Mackay by Ronnie. This was seconded by Iain Miller and duly passed.</p>	
5.3	<p>Ronnie circulated comprehensive information relating to the current financial situation. This included information on what the Trust had taken in and given out bearing in mind that there was no real way that the curtailment figure could be currently calculated. In addition Ronnie provided a verbal report.</p>	
6	CORRESPONDENCE IN	
	<p>The Trustees were informed of the correspondence which had been received since the last meeting of the Trustees. Ronnie Sim offered to contact the correspondent in his area as he had already had previous contact.</p>	
7	CLOSING DATE FOR NEXT ROUND OF APPLICATIONS	
	<p>The closing date for the next round of applications was confirmed as the 31 May 2012.</p>	
8	AOCB	
	<p>i) <i>Advert in Northern Times</i> It was agreed that, as normal practice, one advert should be placed one month before the next closing date for applications to the Trust.</p> <p>ii) <i>Stepping down of Cllr Ross</i> Cllr Ross notified the Trustees that he would not be seeking re-</p>	

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	<p>election in the forthcoming elections and that the evening's meeting would be his last. Cllr Ross then acknowledged all the hard work put in by the Trustees. The Chair thanked Cllr Ross for his attendance at the meetings of the Trustees and how helpful he had been both to the Trustees and community councils.</p> <p><i>iii) Revision of terms and conditions for applicants</i> Ronnie Sim suggested that perhaps the Trustees should revisit the terms and conditions for applicants and that a review could take place every two years as standard practice. It was decided that a review of the maximum amount awarded to applicants would form part of the agenda for the next meeting of the Trustees.</p>	
	AGENDA ITEMS FOR NEXT MEETING	
	i) Review of the maximum amount of award available to applicants	
	DATE FOR NEXT MEETING	
	TBC	
	There being no further business the meeting closed.	