

MINUTE 5 MAY 2020

**Minute of meeting of Kilbraur Windfarm Community Benefit Trust
held online through “Zoom” software on Monday, 5 May 2020 at 8.15pm
Meeting hosted by the Secretary of the Kilbraur Windfarm Community Benefit Trust**

Please note that this meeting was held in response to the ongoing Covid-19 situation

PRESENT Ronnie Sim, Iain Miller (Chair), Linda Robichaud (Secretary), Sandy Crawford (chair), Mary Nicol

OBSERVERS Erin Hunter (Falck Renewables)

ITEM	ACTION
1.0	WELCOME
1.1	Iain Miller welcomed everyone to the meeting.
2.0	APPROVAL OF MINUTES
2.1	Iain Miller asked for any comments concerning the minutes relating to the meetings of: <ul style="list-style-type: none">• 27 January 2020• 23 April 2020• 2 May 2020 As no comments were forthcoming all the above minutes were then approved as an accurate record having all been proposed by Ronnie Sim and all seconded by Sandy Crawford.
3.0	THE WAY FORWARD WITH THE KILBRAUR COVID-19 RESPONSE FUND
3.1	IM asked CR what her reaction was to the process for distribution of the Kilbraur Covid-19 Response Fund as documented in the minute of the meeting of 2 May 2020. IM pointed out that the self-employed had been taken out. CR thought that it was quite acceptable but the application form would have to be modified. It was pointed out that the word “would” had been changed to “could” – RS said that it had been changed to “could” to allow for more information to be obtained. IM asked Christine if she was happy with the approach taken regarding the families of the self-employed. The wording on the application form read, “It was felt that if something “disastrous” were to happen to a self-employed person etc they could approach the Kilbraur Windfarm CBT. In such a circumstance, the self-employed person could apply to the fund “as an individual”. CR said that VGS would pay out when instructed by the Trustees.

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	<p>CR said that if the “simple” application form was to be used then approval from CAB was required. IM said that the “simple” form was the one the Trustees were looking to introduce.</p> <p>MN thought that it could include, “referred by another agency”.</p> <p>CR queried that if using the simple form - were the Trustees not expecting to go to CAB. MN thought that it should go to CAB.</p> <p>EH pointed out that other Windfarms were not going to CAB. EH was concerned that going to CAB would tie up the money for longer before being distributed.</p> <p>RS suggested going with the form and await what responses are received. RS then asked, does CR make the decision? RS continued, no, we the Trustees should make a decision.</p> <p>Following further discussion it was decided that all completed application forms received by CR would be emailed to the Trustees as they were received. The Trustees would then make a decision.</p>	
4.0	PROMOTION OF KILBRAUR COVID-19 RESPONSE FUND	
4.1	<p>Artwork had been received from Tim Griffiths regarding publicity items to promote the Kilbraur Windfarm Covid-19 Response Fund. The Trustees decided on which option to select.</p> <p>The Secretary requested that CR supply an electronic copy of the VGS logo. The VGS postcode would also be confirmed by CR along with a contact telephone number.</p> <p>The Secretary would liaise with Tim Griffiths and the Northern Times – a mono advert would appear in the 8 May 2020 edition of the publication.</p> <p>At this point it was asked if having the wording “the area of benefit of Brora, Golspie and Rogart” would be better than just mentioning the names of the villages. It was decided to leave the current wording and that the criterion relating to residency could be verified if the applicant’s postcode was KW9, KW10 OR IV28.</p> <p>When finalised, suitable formats (including a jpeg for social media) of the publicity would be distributed to the Trustees by the Secretary. The Trustees would then distribute as appropriate.</p>	
	There being no further business Iain Miller thanked everyone for attending and the meeting closed at 20.47.	