

# MINUTE 3 SEPTEMBER 2020

**Minute of meeting of Kilbraur Windfarm Community Benefit Trust  
held online through “Zoom” software on Thursday, 3 September 2020 at 6.00pm.  
Hosted by VGS/Treasurer of the Kilbraur Windfarm CBT**

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| <b>PRESENT</b>   | Iain Miller (chair), Linda Robichaud (Secretary), Sandy Crawford, Mary Nicol, Liz Allan, Frank Roach, Christine Ross (Treasurer/VGS) |
| <b>APOLOGIES</b> | Ronnie Sim   |
| <b>OBSERVERS</b> | Erin Hunter (Falck Renewables)   |

| ITEM  | ACTION  |
|---|---|
| <b>1.0 WELCOME AND APOLOGIES</b>  |   |
| 1.1   | Iain Miller welcomed everyone to the meeting.<br><br>Apologies had been received from Ronnie Sim and IM stated that RS had informed him that he, RS, agreed with everything we wish to do this evening.   |
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| <b>2.0 DECLARATION OF INTEREST</b>  |   |
|   | Iain Miller declared an interest in the Community Council Balblair Path project - application reference: 2020/21/007.<br><br>Frank Roach declared an interest as a member of the Rogart Development Trust.  |
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| <b>3.0 PROCESS FOR RELEASING GRANT AWARDS</b>   |   |
|   | CR began and led the discussion. The current process for releasing awards now needed to be reviewed.<br><br>Following discussion it was decided that when a successful applicant is sent an outcome letter, the letter should state that the Trust requires a bank statement from the organisation evidencing payment to the supplier/provider of materials/service. The amount on the bank statement could then be cross referenced with the quote(s) submitted with the organisation's application.<br><br>CR said she would look into creating relevant documentation over the coming weeks. |
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| <b>4.0 GOLSPIE COMMUNITY COUNCIL (BALBLAIR PATH)</b><br><b>Application reference: 2020/21/007</b> |   |

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|     | <p>IM began the discussion by stating that this application had been on the agenda at a previous meeting but a decision had not been forthcoming as MN and IM were not eligible to vote. This meant an insufficient number of eligible, voting Trustees remained to make a decision. This situation was due to the absence of appointed Rogart Trustees.</p> <p>Now that Rogart Trustees had been appointed the application had returned to the agenda.</p> <p>Following discussion it was proposed that an award of £11,500 be made. The proposal was supported unanimously by those eligible to vote. This included the proxy vote on behalf of Ronnie Sim.</p> |  |
| 5.0 | <p><b>GOLSPIE ROWING CLUB</b><br/> <b>Application reference: 2018/19/023 for Skiff shelter</b></p>  |  |
|     | <p>IM began the discussion by stating that the Golspie Rowing Club were suffering a deficit of £840 in order to complete their project. As they were unable to fundraise due to Covid-19 they were now requesting a further £840 from the Trust to complete their project.</p> <p>Following discussion it was proposed that £840 be awarded. The proposal was supported unanimously. This included the proxy vote on behalf of Ronnie Sim.</p>  |  |
| 6.0 | <p><b>LAIRG LEARNING CENTRE PAYMENT</b></p>   |  |
|     | <p>The Secretary reported that she had received advice from the Lairg Learning Centre regarding the Trust's email account. She asked how the outstanding balance for this service should be paid to the Lairg Learning Centre.</p> <p>It was decided that the Secretary should request an invoice which would then be paid by the Treasurer.</p>  |  |
| 7.0 | <p><b>FALCK RENEWABLES – promotion of project</b></p>   |  |
|     | <p>EH informed everyone about the forthcoming online Forum and associated competition and video.</p> <p>It was decided that IM would approach the Canoe Club regarding the video and EH would co-ordinate with Falck's PR Company. CR would also do a piece to camera regarding VGS and their Covid-19 response.</p>  |  |
| 8.0 | <p><b>INCOMING CORRESPONDENCE</b></p>   |  |
| 8.1 | <p><b>Email from Golspie and Rogart Primary Schools</b><br/> Iain Miller had contacted the Headteacher, Simon Scott, for both schools who confirmed that the application for outdoor equipment was for both schools.</p>  |  |

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|      | <p>During the conversation the Headteacher said he had been asked by the Parent Council to run past the Trustees if they would be receptive to an application regarding the provision of tablets. This would be in order to communicate with parents.</p> <p>Following discussion it was decided that this would not be something the Trustees would support. IM would report back to the Parent Council.</p>   |  |
| 8.2  | <p><b>Email from Kate Roach and the Rogart Development Trust</b><br/>FR abstained from this item.</p> <p>IM provided an update. At the last meeting it had been proposed, as there were two active projects from the Rogart Development Trust, that the Trust were willing to pay out for early work on the Mart project. This would then allow the "Bridge" project to move ahead in May 2021. The Rogart Development Trust have now accepted this proposal.</p> |  |
| 9.0  | <p><b>GOVERNANCE REVIEW</b><br/>CR is waiting to hear back.</p>   |  |
| 10.0 | <p><b>WEBSITE</b></p> <p>The Secretary suggested that due to longstanding website and email issues we should now look towards moving from our current provider.</p> <p>It was decided that we should "start again". EH would be in touch with Jenny MacPherson for recommendations.</p>   |  |
| 11.0 | <p><b>AOCB</b></p>  |  |
| 11.1 | <p><b>INCOMING GOVERNANCE EMAIL</b><br/>Frank Roach stated that he had not responded to the email as it predates his appointment as a Trustee.</p>  |  |
| 11.2 | <p><b>Brora Amenities Group</b><br/>IM reported from Ronnie Sim that the Masonic Building in Brora is definitely sold. This means the Brora Amenities Group will not be able to obtain the building.</p>  |  |
|      | <p><b>AGENDA ITEMS FOR NEXT MEETING</b></p> <p>There were no items forthcoming.</p>   |  |
|      | <p>There being no further business Iain Miller thanked everyone for attending and the meeting closed at 7.10 pm.</p>  |  |